

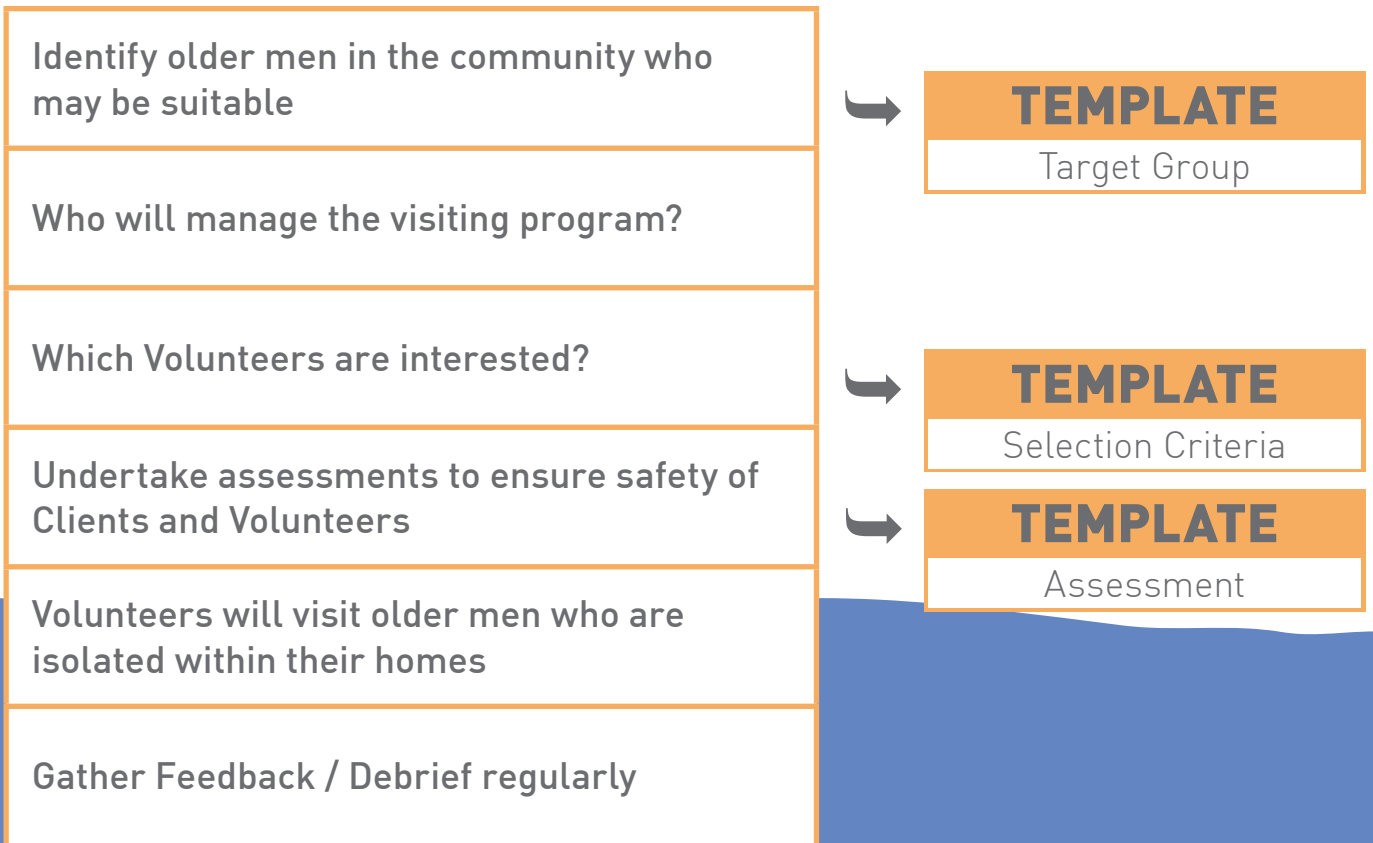


**TOMNET**  
THE OLDER MENS NETWORK INC

# Home Visiting Program for Volunteers

Volunteers visit socially isolated older men within their homes. Volunteers provide conversation, friendship, and support to those older men who are unable to leave home without considerable effort.

## 6 Step Program Formation



# How to setup a Visiting Team

<input checked="" type="checkbox"/>	Program Steps	Additional Notes
<input type="checkbox"/>	Identify older men within the community	<ul style="list-style-type: none"> <li>Is there a need in your area for such a service?</li> <li>What age group will you be targeting?</li> <li>How far will you be travelling?</li> <li>How will you determine who is suitable for the program? (Candidate Criteria –Template)</li> <li>Identify referral points – doctors, agencies (Meals on Wheels etc), hospitals</li> </ul>
<input type="checkbox"/>	Assign a coordinator to manage the program	<ul style="list-style-type: none"> <li>Volunteer or paid partner with a community organisation</li> </ul>
<input type="checkbox"/>	Assessment of Client details/location performed	<ul style="list-style-type: none"> <li>e.g. by a Qualified Counsellor or Social Worker</li> </ul>
<input type="checkbox"/>	Invite Volunteers to participate in the program	<ul style="list-style-type: none"> <li>5 - 6 Volunteers is ideal</li> <li>Explain to Volunteers the aims of the program</li> </ul>
<input type="checkbox"/>	Prepare necessary files for Volunteer	<ul style="list-style-type: none"> <li>Client details</li> <li>Assessments</li> <li>Agreements</li> <li>Ensure Confidentiality is upheld at all times.</li> </ul>
<input type="checkbox"/>	Volunteers visit Clients for meaningful conversation	<ul style="list-style-type: none"> <li>Decide on frequency and location of visits</li> </ul>
<input type="checkbox"/>	Regular meetings between Volunteers and coordinator	<ul style="list-style-type: none"> <li>Every 3/6 months</li> <li>Evaluate and provide feedback.</li> </ul>

## TEMPLATE

### Confidentiality Agreement Example

#### Confidentiality

It is a condition of volunteering with The Older Mens Network that all volunteers agree to the following:

- I shall not discuss confidential information about other members or volunteers with any person without prior written consent from the Volunteer Support Officer, Program Manager or a member of the Management Committee.
- I shall not at any time during my involvement with The Older Mens Network, divulge or make use of any confidential or sensitive information in a manner that may cause injury or loss to those involved.

#### Criminal Record Check

Some volunteer positions will require a Criminal Record Check.

## TEMPLATE

### Assessment Example

1. EXTERNAL ENVIRONMENT (Ascertain by phone prior to first visit)	YES	NO	N/A	COMMENTS
a) Is the property gate easy to open and close?				
b) Is the pathway from vehicle to house safe? (e.g. lighting, overgrown trees/grass, trip hazards)				
c) Is the house number visible from the road? Where appropriate, comment on landmarks or nearest intersection.				

## The TOMNET Centre

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 Friday 9:00am - 3:00pm